

Direct Loan Origination Online Registration Form

The information contained in the Direct Loan Origination Online system is subject to the Privacy Act of 1974 (as amended). The Direct Loan Origination Online system contains information about private citizens who are receiving federal student financial aid. The U.S. Department of Education and its partners are committed to protecting the privacy of this information. By entering this system, you agree that you are currently an authorized user of the Direct Loan Origination Online system, and that you will comply with the Privacy Act.

In addition, if you use this computer system, you are explicitly consenting to be bound by the Act's requirements and acknowledge the possible criminal and civil penalties for violation of the Act.

As an authorized user of the Direct Loan Origination Online system, you and your school or organization are subject to the Privacy Act, and must, under penalty of law, protect the data contained in this system from unauthorized use. In viewing the loan records of borrowers, you agree to accept the responsibility for protecting the privacy of the borrowers and their loan information.

The information that we maintain about authorized users of the Direct Loan Origination Online system is also protected by the Privacy Act. Information about authorized users will not be used for any purpose other than to maintain a reference listing of current users, the school they are associated with, and their contact information.

Direct Loan Origination Online is a Government system, to be used by authorized personnel only. If you use this computer system, you should understand that all activities may be monitored and recorded by automated processes and/or by Government personnel. Anyone using this system expressly consents to such monitoring. Warning: If such monitoring reveals possible evidence of criminal activity, monitoring records may be provided to law enforcement officials.

By signing this form you consent to the statements above.

Please print

Last Name:		First Name:	
Email Address:	Phone:	Fax:	
Pass Phrase <i>(This should be something that you will not forget, like mother's maiden name, your SSN, etc. 10 alphanumeric characters max.):</i>			
Role <i>(Third Party Servicer, School Financial Aid Officer, Client Account Manager, or Department User):</i>			
Title IV Address <i>(if Third Party Servicer – example. TG12345):</i>		School CODE <i>(if School Financial Aid Officer – example. G12345):</i>	
Signature:	Title:	Date (MM/DD/YYYY):	

Please fax to: **Loan Origination Center**
 1-800-557-7396